

Frequently Asked Questions

Q1	I have a BE / B Tech degree in a branch which has not been specified in the detailed advertisement. Can I apply against the Post of Executive Trainee in Engineering discipline?
A1	Candidates having engineering degree in a branch other than specified in the detailed advertisement are not eligible to apply for the post of Executive Trainee in engineering discipline.
Q2	I am not sure about the recognition of my degree, can I apply?
A2	All qualifications must be from UGC recognized Indian University / UGC recognized Indian Deemed University or AICTE approved courses from Autonomous Indian Institutions / concerned statutory council (wherever applicable).
Q3	I have a BE / B Tech degree in Automobile branch / discipline. But this branch has not been specified in the detailed advertisement. Can I apply against the Post of Executive Trainee (Mechanical)?
A3	We regret that for the post of Executive Trainee (Mechanical), engineering candidates with Automobile branch are not eligible.
Q3(I)	I have a BE / B Tech degree in Electronics & Communication branch / discipline. But this branch has not been specified in the detailed advertisement for the post of Executive Trainee (Instrumentation). Can I apply against the Post of Executive Trainee (Instrumentation)?
A3(I)	We regret that for the post of Executive Trainee (Instrumentation), engineering candidates with Electronics & Communication branch are not eligible.
Q4	My final year/Semester result is not yet declared. Am I eligible to apply?
A4	No. Candidates who have cleared their Final Exams and hold minimum essential educational qualifications (Full Time Regular Course) as mentioned in the detailed Advertisement are only eligible to apply. Only those candidates who have already passed the qualifying exam and have the final marks sheet available with them at the time of filling the application are eligible to apply.
Q5	Where MBA has been prescribed as essential educational qualification, can other equivalent degrees be considered?
A5	Wherever MBA has been mentioned as requirement, apart from MBA, Two years Post Graduate Diploma in Management with specialization in relevant field / MMS with specialization in relevant field shall also be considered provided its being a 02 years full time Regular course.
Q6	Can a candidate having done AMIE apply for the post of Executive Trainee in engineering discipline?
A6	For the Post of Executive Trainee in engineering discipline, Qualifications prescribed stipulate Full Time Regular Engineering Degree i.e. B.E. / B.Tech. / B.Sc. Engg. From a

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	recognised University / Institute. In view of this, AMIE qualification does not fulfil our requirement and as such, you are not eligible to apply.
Q7	I have 65 % marks in final semester of minimum essential qualification, Can I apply for Executive Trainee Post.
A7	As per criteria, General and OBC category candidates should have minimum 65 % marks as average of all Semesters. Merely having 65 % marks in the final semester / year shall not make one eligible for the post of Executive Trainee. Minimum percentage of marks in the essential qualification as indicated in the detailed advertisement shall be aggregate of all semesters to be calculated taking average of all semesters / years, irrespective of the weightages given to any particular semester / year by the institute / University/
Q8	Is there any relaxation in the percentage of marks in Educational Qualifications
A8	Relaxation in percentage of marks will be provided in respect of SC, ST and PH Candidates only. Wherever marks have been specified as 60 %, relaxed educational qualification percentage in respect of SC, ST and PH candidates is 55 %. Wherever marks have been specified as 65 %, relaxed educational qualification percentage in respect of SC, ST and PH candidates is 60 %.
Q9	I have 60 % marks in final semester of minimum essential qualification and I belong to SC/ST/PH category. Can I apply for Executive Trainee Post?
A9	As per criteria, SC /ST/PH category candidates should have minimum 60 % marks as average of all Semesters. Merely having 60 % marks in the final semester / year shall not make one eligible for the post of Executive Trainee.
Q10	I have more than 65 % marks in MBA, but 58% marks in graduation degree. I belong to general category, am I eligible to apply for the position of Executive Trainee in HR
A10	No. For the position of Executive Trainee in HR, a general category candidate should have minimum 60 % marks in graduation and minimum 65 % marks in MBA.
Q11	I have entered the wrong details in the On Line Registration Form and I want to change it. Is it possible?
A12	Once entered and submitted NO Details in the On Line Registration Form can be changed.
Q13	I have submitted my application on line, but have forgotten the Application Registration Number and also I did not take a print out of the on line form. What do I do?
A13	After successful submission of online application by the candidate, an Application Registration Number shall be generated by the system and an auto generated email mentioning the Application Registration Number and other details shall go to such candidates (at their e-mail address) informing that their application has been submitted successfully.

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	With the combination of Application Registration Number and Date of birth candidate can view his/her application and take a print.
Q14	Can I send a cheque in lieu of the Demand Draft / Pay Order in favour of GAIL
A14	Other than Demand Draft / Pay Order, NO other form of payment is acceptable.
Q15	I am working in a Govt / Public Sector Company. Should I enclose an NOC from my employer at the time of applying for the Post?
A15	Candidates presently employed in Central / State Govt departments, PSUs, Autonomous bodies should be able to submit No Objection Certificate at the time of Interview. You may accordingly apply.
Q16	I want to change the Test Venue Preference, can it be changed?
A16	Preference of Test Centre / Venue once entered CAN NOT be changed.
Q17	My current residential address is temporary and it is likely to be shifted soon, so which address should I provide
A17	It is advisable to furnish the permanent address, providing temporary address can lead to inconvenience while delivering important letter(s).
Q18	How would I know whether my application with required documents has been received?
A18	You can view the status of your application through Application Tracking System in the website. This system shall enable the candidates to view the status with regard to receipt / non-receipt of all or any of the documents required to be sent by the candidates who have submitted online application successfully.
Q19	In my Degree Course only CGPA / GPA / SGPA or letter grade has been awarded in place of percentage of marks. Can I enter the grade in my application?
A19	Candidates, who have been awarded CGPA / GPA / SGPA or letter grades, should convert the grades to % and provide only the equivalent percentage of marks in the application form. Minimum percentage of marks in the essential qualification as indicated in the detailed advertisement shall be aggregate of all semesters to be calculated taking average of all semesters / years, irrespective of the weightages given to any particular semester / year by the institute / University/
Q20	Can I get last years question paper or Sample Paper?
A20	GAIL does not provide last year's question paper or sample paper, however few sample questions shall be displayed in the test guidelines which would be available along with the Admit Card on the website.
Q21	Is there any restriction on number of times a candidate can apply for GAIL Executive Trainee Position

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A21	No, there is no restriction on number of attempts a candidate can make for selection as Executive Trainee in GAIL provided he / she fulfils the eligibility criteria for the particular year.
Q22	Will GAIL refund the application fee in case my candidature is rejected due to any reason?
A22	No, application fee once deposited is not refundable for any reason.
Q23	Can I apply for two different positions of Executive Trainee
A23	A candidate can apply for one position / discipline only. Candidate applying for more than one post / discipline shall not be considered.
Q24	I want to know more about the written test.
A24	The tentative date of conducting All – India Written Test is 23.10.2011 . Written test will be objective type and will contain 150 multiple choice questions. The duration of the written test will be two hours and the question booklet will be in English only. The Written Test will have two parts - Part-I: Knowledge of the subject / Discipline -100 questions and Part-II: General Aptitude Test - 50 questions (common for all disciplines). The General Aptitude Test (Part 2 test) will have questions on General Awareness, Current Affairs, Reading Comprehension, Verbal / Non-verbal Reasoning, Numerical ability, Data Interpretation etc.The Question booklet will have two sections covering the above two parts. There will be negative marking in the written test. 1/4 th mark will be deducted for each wrong / multiple answered question.
Q25	In how many cities the test will be conducted and which are these cities?
A25	The written test will be conducted in 14 cities across India. These cities are: Ahmedabad, Bangalore, Bhopal, Chandigarh, Chennai, Delhi, Guwahati, Hyderabad, Jaipur, Kolkatta, Lucknow, Mumbai, Raipur and Ranchi. Further, GAIL also reserves the right to cancel or add any centre for written test depending upon the response in that area / centre.
Q26	Will any Travelling Allowance be paid to me for attending the written Test?
A26	You have to attend the Written Test at your own expense and no allowance is payable for the same.